

Resolution on Faculty Governance and the Executive
Committee of the Department of Mathematics

August 25, 2008

Whereas the Faculty of the Department of Mathematics
affirms the principle of faculty governance, and

Whereas the Faculty of the Department of Mathematics has
demonstrated a capacity and a desire for self-governance

Be it resolved that:

The Faculty of the Department of Mathematics shall
participate fully in all facets of departmental governance.
In particular, the Department will have an Executive
Committee and the two promotion and tenure committees P&T
and P. Issues concerning promotion and tenure are the
province of Committees P&T and P. The Executive Committee
of the Department of Mathematics, chaired by the Head, will
participate with the Head in all other matters of
departmental governance. The duties, responsibilities,
composition and method of election of the Executive
Committee are described in the following bylaws. The bylaws
for Committees P&T and P are in the Department's Promotion
and Tenure document.

Bylaws of the Executive Committee

I. Composition of the Executive Committee

The Executive Committee shall consist of six members, four
of whom are elected and two who are appointed by the Head.
Members serve a two year term, with two elected by the
faculty and one appointed by the Head each year. Election
of new members will occur during the Fall semester with
terms of office beginning with the first day of the Spring
semester.

II. Eligibility for Membership on the Executive Committee

To be eligible to serve on the Executive Committee, one
must be a tenured member of the Mathematics Department
holding the rank of Associate Professor, Professor or
Distinguished Professor.

III. Eligibility for Voting in Executive Committee

Elections

To be eligible to vote in Executive Committee elections, one must be a member of the Mathematics Department with tenure or on tenure track and holding the rank of Assistant Professor, Associate Professor, Professor or Distinguished Professor.

IV. Duties of the Executive Committee

The Executive Committee will participate with the Head in the governance of the Department. Its responsibilities include, but are not limited to, the hiring of regular and visiting faculty (in a manner consistent with the bylaws of Committees P&T and P), salaries, budgets and the appointment of committees (with the exception of committees P&T, P and the Executive Committee itself). The Executive Committee will normally meet once per week during the academic year; special meetings may be called by a majority of its members at any time. The agenda for each meeting will be publicly posted at least one day before the meeting. The Executive Committee will seek the advice of the faculty on a regular basis and will publicly post summaries of decisions made at its meetings within five days of each meeting.

V. Nominating Procedures

At least ten days prior to the election of new Executive Committee members, the Head will seek nominations for the Executive Committee election. The nomination period will close three days prior to the election of new Executive Committee members. To be nominated, an eligible person must agree in writing to serve if elected and must have the support in writing of three additional eligible voters. The Head will post the slate of nominees at least two days prior to the election.

VI. Election Procedures

The election will be by secret ballot conducted by three people appointed by the Head from the group of eligible voters, excluding the slate of nominees. Eligible voters not in residence at the time of the election may cast their ballots in absentia. If the number of nominations exceeds twice the number of positions to be filled, there will be two rounds of balloting. If two rounds are required

and N is the number of positions to be filled, then on the first ballot each voter may vote for up to twice N candidates. The top two times N vote getters will constitute the slate of candidates for the second round of balloting. In the second round, each voter may vote for up to N candidates with the highest N vote getters being declared elected. In the case that only one round is required, each voter may vote for up to N candidates with the highest N vote getters being declared elected. In all cases, ties will be decided by lot.

VII. Vacancies Prior to Term Expirations

If a position on the Executive Committee that is held by an appointee of the Head becomes vacant prior to the term's expiration date, the Head has sole discretion on appointing a replacement to fill the unexpired term.

If a position on the Executive Committee that is held by an elected member becomes vacant within three months of the term's expiration date, then the position will remain vacant until the next regularly scheduled election. If there are three or more months remaining on the term, a replacement will be elected to fill the unexpired term. If the vacancy occurs within three months of the next regularly scheduled election, then the position will be filled at that election. Otherwise, a special election will be held within one month after the position becomes vacant. All such special elections will be conducted in accordance with the procedures outlined in items V and VI.

VIII. Amending the Bylaws

The bylaws may be amended by a vote of those eligible to vote in Executive Committee elections. Amending the bylaws requires a favorable vote by at least two thirds of those casting ballots and at least one half of those eligible to vote.