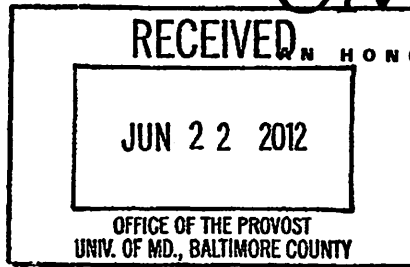


# UMBC



Office of the Provost  
University of Maryland, Baltimore County  
1000 Hilltop Circle  
Baltimore, Maryland 21250

PHONE: 410-455-2333  
FAX: 410-455-1107  
WEB: [www.umbc.edu/](http://www.umbc.edu/)

June 18, 2012

Dr. Brian J. Dean

Dear Dr. Dean:

Upon recommendations of Dr. Nagaraj Neerchal and Dr. William LaCourse, I have secured President Freeman Hrabowski's approval of your appointment as Lecturer in the Department of Mathematics and Statistics for the period of three academic years beginning August 23, 2012 and ending May 22, 2015. Academic Year 2012-13 will be a probationary year with a performance evaluation and decision on continuation to be made before March 1, 2013. Your compensation for the 2012-13 academic year will be \$54,000 with benefits. In addition, the College of Natural and Mathematical Sciences will provide summer salary in 2013 and 2014 at \$6,000 per summer for CASTLE teaching. Service under this Agreement does not qualify you to accrue service towards academic tenure.

The College of Natural and Mathematical Sciences will provide start-up funds, not to exceed \$2,500, for computer equipment and office furniture. These funds are provided with the expectation that expenditures will be encumbered prior to June 30, 2013. Start-up funds may also be used as travel money to visit campuses known for their Active Learning approach for the purpose of development concrete proposal for enhancing CASTLE. Additionally, in accordance with Board of Regents Guidelines, the University will provide reimbursement to cover moving expenses up to an amount of \$2,500.

This will be a full-time appointment at UMBC, subject to the benefits provided and policies governing full-time faculty by the personnel regulations of the State and the University System of Maryland. For a detailed description of those policies, I refer you to the Faculty Handbook, which is available online at <http://www.umbc.edu/provost>. The *Table of Contents* is enclosed for your reference.

This letter and the documents stating University System of Maryland and University of Maryland Baltimore County policies and procedures applicable to faculty, as amended from time to time, contain all of the terms and conditions for your employment. These terms and conditions may not be modified by oral agreements and constitute the entire agreement between you and the University of Maryland Baltimore County.

We extend to you warm wishes for a happy and fruitful association with the University of Maryland Baltimore County.

Please indicate your intentions by completing the information below and returning one signed copy of the appointment letter to me at this address. Thank you very much.

Sincerely,

*Philip J. Rous*

Philip J. Rous  
Provost and Senior Vice President for Academic Affairs

PJR:scm

Cc: Dr. William LaCourse, Dean, College of Natural and Mathematical Sciences  
Dr. Nagaraj Neerchal, Chair, Department of Mathematics and Statistics  
Human Resources

---

---

Dr. Brian J. Dean  
Department of Mathematical Sciences

I do ☒ do not ☐ accept the appointment and conditions described herein.

*Brian J. Dean* 6/20/12  
Signature Date

**UMBC PERSONNEL REQUISITION**  
(FOR REGULAR AND CONTINGENT II POSITIONS)

Date Needed Fall 2012

DIVISION CNMS	DEPT. Mathematics & Statistics	JOB TITLE Lecturer	POSITION NO: <u>10002408</u> STATUS: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> GRANT FUNDED <input type="checkbox"/> CONTINGENT II
------------------	--------------------------------------	-----------------------	--

FACULTY <input checked="" type="checkbox"/>	NONEXEMPT <input type="checkbox"/>	EXEMPT <input type="checkbox"/>	FULL TIME <input checked="" type="checkbox"/>	PART TIME
PAY RANGE _____		PAY LEVEL _____	PART TIME <input type="checkbox"/>	HRS. PER WEEK _____

<input type="checkbox"/> New Position or <input checked="" type="checkbox"/> Replacement for [REDACTED] <input type="checkbox"/> On Leave of Absence From _____ to _____ Experience and Education Required Masters degree in Mathematics or Statistics. Special Skills (Indicate Required or Desired) Required: Established teaching record. Preferred: PhD. in Math or Statistics	<p align="center">Summary of Duties (Staff Supervisory Duties <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO)</p> <p>As assigned duties may include taking a leadership role in the department's initiative to convert introductory mathematics courses to an active learning format in the CNMS Active Science Teaching and Learning Environment (CASTLE - <a href="http://www.umbc.edu/cnms/CASTLE">www.umbc.edu/cnms/CASTLE</a>); with an emphasis on curricular reform and development. As well as teaching and coordinating multiple large lecture classes, directing the recitation activities of Graduate &amp; Undergraduate teaching assistants, advising undergraduates:</p>
--	---

[Signatures to Initiate Recruitment]	
REQUESTED BY _____	DATE _____
REQUEST APPROVED BY _____	DATE _____

Names of Candidates	*RC/SEX	Action	CONTACT PERSON: _____ PHONE: _____
Brian J. Dean	1/M	SEL	
[REDACTED]			SIGNATURES FOR APPROVAL (after selection) _____ DATE _____
			Department Head _____
			Division Head or Dean _____
			Assistant Vice President, Human Resources _____
			Vice President _____
			Employment _____

FINAL RESULT: (To be completed after all signatures for approval are obtained)

OFFER MADE TO \_\_\_\_\_

ACCEPTED ☐ DECLINED ☐ DATE: \_\_\_\_\_

STARTING DATE \_\_\_\_\_

ANNUAL SALARY \_\_\_\_\_

**\*RACE CODES:**

- 1 AMERICAN INDIAN OR ALASKAN NATIVE
  - 2 AFRICAN AMERICAN
  - 3 ASIAN OR PACIFIC ISLANDER
  - 4 HISPANIC
  - 5 WHITE
- \*INDICATE SEX: M / F

Rec'd in Human Resources

**Dr. Brian Dean's Teaching Assignments**

**Fall 2012**

MATH 152 Section 06 TuTh 2:00 – 3:15

MATH 152 Section 11 MW 5:30 – 6:45

MATH 225 Section 01 TuTh 11:00 – 12:15

MATH 251 Section 02 MWF 1:00 – 2:15

**Spring 2013**

MATH 151 Section 06 MWF 11:00 – 11:50

MATH 151 Section 11 TuTh 5:30 – 6:45

MATH 225 Section 03 TuTh 2:30 – 3:45



AN HONORS UNIVERSITY IN MARYLAND

Mathematics & Statistics Department  
University of Maryland, Baltimore County  
1000 Hilltop Circle  
Baltimore, MD 21250

PHONE: 410-455-2412  
FAX: 410-455-1066  
VOICE/TTY: 410-455-3233  
WEB: [www.umbc.edu](http://www.umbc.edu)

To: Brian Dean  
From: Nagaraj K. Neerchal  
Date: August 10, 2012  
Re: AY 2012-2013 Course Coordination

Thank you for agreeing to be the designated coordinator for Math 225. As we discussed, coordinators will have to be responsible for dealing with specific issues related to setting up the course, especially those coming up in either Summer (for Fall courses) and Winter (for Spring courses) sessions. The expanded responsibilities of a course coordinator will include the following.

- Master Syllabus of the course to be used by EVERYONE teaching the class
- Responsible for making sure that course syllabi conform to the Provost's requirements.
- Be responsible for the Common Final for the course
- Making online HW assignments for the course
- Assessment Test development and implementation
- Coordination between all the faculty teaching the course
- Coordination between all the TAs involved
- Textbook Issues
- First point of contact with course questions or issues.

As an appreciation for taking up this significant task, you will receive a stipend of \$1000. The stipend will be paid in summer following the academic year in which you coordinated assigned courses.

cc: Ms. Deneen Blair, ADPF